

## **Provision of private services**

GPs do not have to carry out non-NHS work on behalf of their patients.<sup>1</sup> Their priority will always be the provision of safe and effective care to their patients, funded by the NHS.

The BMA sets and agrees fees with various government departments and agencies for routine work (e.g., certificates, reports and examinations) that doctors are asked to undertake. Where there is no agreement in place, doctors may set and agree their own fees in advance of undertaking the work. This practice will, wherever possible, adhere to the guidance and fees set out by the BMA.

Church Street Practice will comply with the [Care Quality Commission \(CQC\) \(Registration\) Regulations 2009: Regulation 19](#) and ensure that patients are provided with written information about any fees, contracts and terms and conditions where people are paying either in full or in part for the cost of their care, treatment and support.

### **Processing of certificates, forms and reports**

Patients are to be advised that certificates, forms and reports requiring a GP signature or statement will usually be processed within twenty eight days. This is dependent on a number of factors such as GP availability, planned absences, training, etc.

### **Medical records access and copying fees**

Patients requesting copies of their medical records must complete a subject access request (SAR) in accordance with the practice access to medical records policy. Patients must be advised that the usual timescale for this is twenty eight days but it may take longer where significant amounts of data has been requested or where consent is partial and significant redaction work is required.

### **Requests for copies of letters, consultations or reports**

Patients are advised that requests for single item copies of information from their own records provided without a GP signature or supporting statement will not be charged and will usually be processed within fourteen days.

### **Payment methods**

Payments for these services can be made by cash or card. Card payments can be taken online, over the phone or in person at the practice. All fees must be paid before the certificate, form or report is released to the patient.

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<sup>1</sup> [Why GPs sometimes charge fees - BMA](#)



## Non-NHS services

The following services attract a fee as detailed in the table below. The BMA have produced the step-by-step guide titled "[Fees for non-NHS reports](#)" that is followed within the organisation.

Please note this list is not exhaustive.

Description	Usual fee	Comments
Forms and reports Without Examination completed by clinician		
Fitness report	£41.50	Short certificate of fitness without examination for patient to participate in physical activity
Fitness report for school or university	£21.00	
Fitness to drive	£41.50	For insurance purposes only (elderly driver
Fitness to fly / travel	£41.50	Pregnant patients should obtain this from their midwife
Private sick note	£21.00	Covering less than 7 days or for reasons other than statutory sick pay purposes. For children in full time education
Private referral letter	£41.50	
Gender recognition work	£80.00*	Medical report pro forma for gender recognition
Housing Needs statement	£21.00	
Firearms licensing	£41.50	
OfSTED Childminder health form	£91.00*	The fee will be paid by the childminder, the person in charge or the employer
Report for insurance claim	£104.00*	Reports provided to patients or directly to insurance company or their broker.
Supplementary reports	£27.00*	
Validation of private medical insurance (PMI) form	£41.50	To support a claim for benefit in connection with private medical insurance or completion of a pre-treatment form (e.g Bupa)
Events, fees and holiday insurance forms	£41.50	Including fitness to travel, holiday cancellation, etc.
Accident or sickness forms for insurance	£41.50	Short certificate of incapacity without examination for patient to claim under accident or sickness insurance
Lasting Power of Attorney/Court of Protection	£125.00	
Court exemption	£50.00*	To exclude patient attending as a witness on medical grounds
Any other report on a pro forma	£89.50*	
Any other written report	£133.00*	



Forms and reports With Examination completed by clinician		
Mental health assessment fees	Negotiable	
Group 2 medical	£125.00*	For HGV, PSV, LGV and Taxi licences
ENG 1 Seafarer medical exam	£80.00*	Additional fees may be charged for any extra tests. This will be agreed with whoever is paying for the ENG1 before they have the test(s).
Adoption/Fostering medical	£130.00	Private agency requests only, County council requests will be invoiced at agreed rates.
Examination and Report for insurance claim	£198.00 min	For 30 min examination. Additional fees may be charged for any extra bloods or tests.
Examination and report on a pro forma	£183.00 min	
Examination and other written report	£227.00 min	
Other forms and reports not requiring clinician signature or supporting statement		
Copy of letter from specialist or consultant	Up to £20.00	Charge only applies if the request is from a third party and consent is required
Copy of test results for use by another health provider	Up to £20.00	Charge only applies if the request is from a third party and consent is required
Brief summary of records	Up to £20.00	Charge only applies if the request is from a third party and consent is required
Statement of fact letter	£15.00	"to whom it may concern" listing details of conditions and/or medications
Subject access requests		
From patient	£0.00	
From insurance company	£80-£104	
From Solicitors	£80-£104	
Travel vaccinations		
Polio, Hep A, typhoid , Cholera	£0.00	Free on NHS
Hepatitis B	£150.00	For three doses
Japanese encephalitis	£196.00	For two doses
Tick-borne encephalitis	£130-£195	For 2/3 doses
Meningitis	£50.00	Single dose
Rabies	£186.00	For three doses
Yellow fever	£65.00	Single dose
Malaria	£35 - £67	Prescription only no consult – dependent on type of tablets
	£77 - £109	With 10 min Dr consult
Other services		
Private Consultations (10 mins including prescription)	£62.50	The pharmacy will charge full cost for filling the prescription if the patient is not eligible for NHS treatment.
Private Prescriptions	£21.00	



Blood Tests	£62.50	20min Nurse/HCA Consult fee only – additional charges will be made for lab fees. Price on application
Fertility tests	£62.50	20min Nurse/HCA Consult fee only – private testing services must be arranged separately
DNA Test	£62.50	10min Dr Consult/sample fee only – private testing services must be arranged separately

\*fee recommended by the BMA

### **Driving and Vehicle Licencing Authority (DVLA)**

The DVLA has set and agreed rates with the BMA for the full range of services required. Patients are only liable for costs for medical examinations and reports relating to class 2 licencing.

### **Statutory certificates for the Department of Work and Pensions (DWP)**

The DWP has set and agreed rates with the GMC and BMA for the full range of services required. Patients who are liable for these costs will be informed of the relevant charge when their request is acknowledged. See [DWP forms for healthcare professionals - GOV.UK \(www.gov.uk\)](http://www.gov.uk) for reference

### **Armed Forces**

The practice will share full medical records with the armed forces upon request. Patients are not liable for the cost of this service.

### **Services and certificates that cannot be charged for**

#### **Bankruptcy**

Any individual who is able to give information about a bankrupt may be required to give evidence, for which no charge can be levied. The Court may also require such individuals to produce any documents in their possession or under their control relating to the bankrupt (S366, Insolvency Act, 1986).

#### **Coroners' post-mortem**

Although rarely used, the coroner has power under section 19 of the Coroners Act, 1988 to direct that a post-mortem shall be conducted by the deceased's general practitioner.

#### **Council tax exemptions**

To support a claim by or on behalf of a severely mentally impaired person for exemption from liability to pay the Council Tax or eligibility for a discount in respect of the amount of Council Tax payable.

#### **Death certificates**

Including death within 28 days of birth: the registered medical practitioner in attendance during the deceased's last illness must by law provide a certificate of cause of death (S22, Births and Deaths Registration Act, 1953).



## **Notification of infectious diseases**

There is no fee for issuing certificates about infectious diseases.

## **Paternity tests**

Services which doctors are not obliged to provide, but when they do, the fee payable is governed by statute: for example, fees for taking samples of blood required in cases of disputed paternity under the Blood Tests (Evidence of Paternity) Regulations.

## **Professional evidence in court**

Under the Supreme Court Act 1981, any registered medical practitioner may be directed to give professional evidence.

## **To establish unfitness for jury service**

Juries Act 1974.