

**PRIVATE REQUESTS FOR GP SERVICES
(LETTERS / FORMS ETC)**

**Please note there may be a minimum charge of £20.00 for this service
(a full list of charges appears overleaf)**

Patient Name:

Date of birth:

To whom should this letter be addressed (if known):

Details to be included in letter: *(please be as specific as you can – the more details the better)*

When is the letter required by
Date:

Please note that a minimum of twenty eight working days' notice is required. Doctors receive numerous requests for private letters and forms, therefore we are unable to guarantee that your letter will be ready by the requested date)

Patient Consent

I consent to the release of medical information as detailed above.

Signed:

Date:

Please return to bobicb-ox.churchstreet.admin@nhs.net or hand in to Reception

Reception use only: Logged on EMIS? : Y/N

Date: By (name PRINTED):

FEES FOR NON-NHS WORK

June 2023

Description	Usual fee	Comments
Forms and reports Without Examination completed by clinician		
Fitness report	£41.50	Short certificate of fitness without examination for patient to participate in physical activity
Fitness report for school or university	£21.00	
Fitness to drive	£41.50	For insurance purposes only
Fitness to fly / travel	£41.50	Note: Pregnant patients should obtain this from their midwife
Private sick note	£21.00	Covering less than 7 days or for reasons other than statutory sick pay purposes. Including for children in full time education
Private referral letter	£41.50	
Gender recognition work	£80.00*	Medical report pro forma for gender recognition
Housing Needs statement	£21.00	
Firearms licensing	£41.50	
OfSTED Childminder health form	£91.00*	The fee will be paid by the childminder, the person in charge or the employer
Report for insurance claim	£104.00*	Reports provided to patients or directly to insurance company or their broker.
Supplementary reports	£27.00*	
Validation of private medical insurance (PMI) form	£41.50	To support a claim for benefit in connection with private medical insurance or completion of a pre-treatment form
Events, fees and holiday insurance forms	£41.50	Including fitness to travel, holiday cancellation, etc.
Accident or sickness forms for insurance	£41.50	Short certificate of incapacity without examination for claim under accident or sickness insurance
Lasting Power of Attorney/Court of Protection	£125.00	
Court exemption	£50.00*	
Any other report on a pro forma	£89.50*	
Any other written report	£133.00*	
Forms and reports With Examination completed by clinician		
Mental health assessment fees	Negotiable	
Group 2 medical	£125.00*	For HGV, PSV, LGV and Taxi licences
ENG 1 Seafarer medical exam	£80.00*	Additional fees may be charged for any extra tests.
Adoption/Fostering medical	£130.00	Private agency requests only, County council requests will be invoiced at agreed rates.
Examination and Report for insurance claim	£198.00 min	For 30 min examination. Additional fees may be charged for any extra bloods or tests.
Examination and report on a pro forma	£183.00 min	
Examination and other written report	£227.00 min	
Other forms and reports not requiring clinician signature or supporting statement		
Copy of letter from specialist or consultant	Up to £20.00	
Copy of test results for use by another health provider	Up to £20.00	
Brief summary of records	Up to £20.00	
Statement of fact letter	£15.00	"to whom it may concern" listing details of conditions and/or medications